



### **What does a committee do?**

Generally, a committee will assist the board by researching and communicating/reporting their findings, for various matters or special projects that may arise from time to time.

As a rule of thumb, committees can advise and assist the board, but they cannot make decisions for the community. So, while a committee can help create a proposed rule, budget, etc., the board has to formally approve such decisions. A notable exception to this rule is the architectural control committee, which is usually granted special authority by the HOA's governing documents to approve or deny improvement requests from homeowners, independent of the board of directors.

Committees can also either be permanent (called "standing committees") or temporary (called "ad hoc committees"), depending on the job that needs to be done. Researching the guidelines to implement emergency rules required by a pandemic would be a one-time job for an ad hoc committee, while planning and hosting all community social events would be an ongoing job for a standing committee.

### **Respect for the process**

Committee members shall make every effort to regularly attend meetings and perform their duties in accordance with established rules of order governing the deliberation of Association issues.

### **Comply with the Law**

Committee members shall comply with the laws of the nation, the State of California, Los Angeles County, City of Los Angeles and the governing documents of the Barker Block Homeowners Association.

### **Act in the best interest of the community (no personal gain, material or political)**

Recognizing the need to preserve the original design and intent of the community, committee members will work for the common good of the members of the Barker Block Homeowners Association, and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Board.

### **Conduct of Committee Members**

The professional and personal conduct of committee members must be above reproach and avoid even the appearance of impropriety. Committee Members shall refrain from abusive conduct, personal charges or verbal attacks on the character or motives of other members, administration and staff, committee members and chairs, or the public.

### **Decisions based on merit**

Committee Members shall base their decisions on the merits and substance of the matter at hand rather than unrelated considerations.



**Name:** \_\_\_\_\_ **Owner/Tenant/Resident:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Committee Choice:** \_\_\_\_\_

**What makes you a great candidate for a certain committee?**

1. Who Are you? Tell us about yourself, your family, pets, etc. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. How long have you owned property at Barker Block? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. What attracted to you to this community? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. Have you or are you currently a member of a committee, board, council or of service in any organization in the Arts District? \_\_\_\_\_

5. What do you think about the current rules or policies? Is there one particular rule that you would change? If so, share your thoughts or ideas. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. How will you work with other committee members, board members and management on the matter? \_\_\_\_\_

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\_\_\_\_\_

7. As a prospective committee member, how would you solicit opinions or ideas for amenity improvements, policy changes, proposed expenditures, maintenance and security standards? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Submit Your Completed Application to the Board of Directors via Action Property Management

[NGonzalez@ActionLife.com](mailto:NGonzalez@ActionLife.com) / [NTaylor@ActionLife.com](mailto:NTaylor@ActionLife.com)